

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director Strategy and Resources		
Contact person:	Andrew Byrom, Interim Chief Digital & Information Officer.	Telephone number: 01133784339	
Subject²:	Integrated Digital & Information Service (IDS) 2024/25 Digital Scheme		
Decision details³:	<p>What decision has been taken?</p> <p>The Director Strategy and Resources has given approval to incur capital expenditure of £10,665k as follows:</p> <ul style="list-style-type: none"> • Scheme 33407/000/000. £5,415k essential corporate ICT infrastructure upgrades (ESP) for 2024/25. • Scheme 33374/000/000. £5,250k consisting of essential work required to the Council's key business applications to ensure they are up to date and compliant and to fund Digital Efficiencies. This includes investments to ensure compliancy for GDPR and PSN. This significant investment in the Cyber agenda will help ensure that the ongoing threat to our information and systems is minimised. Expenditure will allow the council to retire and replace end of life and non-compliant critical corporate reporting capabilities. It will also allow the council to have a planned programme of application consolidation, refresh and retirement which will afford the potential for financial savings in hardware, software, support and maintenance costs and will keep the estate compliant. <p>This expenditure includes the engagement of specialist internal and external resources and the associated project management to implement this scheme.</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision</p> <p>The IDS Digital Scheme comprised of the following programmes - Essential Services Programme (ESP), Cloud, Applications and Compliance Programme (CACP) & Digital Efficiencies Programme (DEP). These were established to enable the Integrated Digital Service (IDS) to undertake a continuous annual programme of upgrade and refresh of Leeds City Council's extensive core ICT and Application infrastructure. As a general principle, IDS ensure that our ICT hardware and software are operated as long as feasibly possible before being replaced or upgraded. However, there are major elements of investment and refresh required over the coming year as outlined in this report.</p> <p>In particular, the Council is in the process of undertaking a Cloud Transformation Programme which will move technology from on premise to the cloud, in line with the 'The one Government Cloud Strategy (OGCS). This will be a multi-year programme which will be reflected in ESP and Cloud funding over that time as investments in on premise technologies reduce as we start consuming cloud technologies. We will continue to invest in 'Cyber/IG' processes and solutions to help ensure that the ongoing threat to our information and systems is minimised.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>IDS has a legal requirement to ensure the council's network, infrastructure, hardware and software is safe, secure, compliant and fit for purpose and as such has to procure and implement solutions that support this requirement.</p>
Affected wards:	
Details of consultation undertaken⁴:	<p>Executive Member - Councillor Coupar 16/02/24</p> <p>Ward Councillors- N/a</p> <p>Chief Digital and Information Officer – yes</p> <p>Chef Asset Management and Regeneration Officer – N/A</p> <p>Others-N/A</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Andrew Byrom, Interim Chief Digital & Information Officer (from April 2024)</p>
	<p>Date Added to List:- 15/2/24</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

List of Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ The Director of Strategy and Resources- Mariana Pexton	
	Signature 	Date: 13/3/24

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.